



ROLE DESCRIPTION for PRIMARY CLASSROOM TEACHER

Position Title:	Primary Classroom Teacher	Date:	Last reviewed 27/07/2022
Section:	Primary Marsden Park Campus Oakhurst Campus	Reports to:	Head of Section, Primary
Supervises:	Not applicable	Contract Type:	As advised on employment contract

PURPOSE OF POSITION

To provide students with the appropriate curriculum and wholistic support through effective teaching strategies, learning programs, assessment/reporting systems, welfare/behaviour management and appropriate extra-curricular activities.

REQUIREMENTS

1. Actively support, especially by personal example, and encourage others to support the Christian vision, mission, aims and ethos of the School.
2. Attend School activities, functions and events, including those held outside of School hours (unless excused by the Principal), particularly those activities, functions and events involving or related to any student/s connected to each teacher's respective area of teaching and involvement.
3. Actively support the School leadership and assist with developing unity, respect and collegiality throughout the School community, by exercising discernment, confidentiality and a consistently positive attitude.
4. Implement the Staff Code of Conduct and Child Protection Policy.
5. Promote, through words and actions, harmonious and co-operative relationships among staff, students and parents/caregivers.
6. Exemplify consistent integrity and professional characteristics such as high levels of application, diligence, organisation, communication and teamwork.
7. Model exemplary teaching commitment and skills.
8. Demonstrate good interpersonal skills and a willingness to engage with people in order to develop strong involvement and ownership.
9. Show a desire for continuous self-improvement and innovation, including the integration of ICT in teaching and learning.
10. Ensure personal understanding of School policies and procedures and implement them as appropriate, including adherence to policies and procedures documented in the Staff Handbook and relevant Section Handbook (such as the Staff dress code).
11. Maintain currency with educational literature and research, fostering in self and in others an awareness and knowledge, so that contemporary educational pedagogy and practices are constantly evaluated and utilised.
11. Record interactions with parents/caregivers related to student progress and welfare and refer information to the relevant School personnel to achieve a coordinated approach.
12. Record, monitor and review the consultations and adjustments undertaken for students with disabilities, according to School expectations.

13. Display flexibility and the capacity to handle change, especially should other responsibilities need to be undertaken.
14. Maintain currency of accreditation and professional development as per NESAs requirements and provide proof of NESAs financial status to the School.
15. Ensure currency of Working With Children Check employment clearance with the Office of the Children's Guardian and provide proof of renewal as required.

QUALIFICATIONS and SKILLS REQUIRED

- Undergraduate Degree and/or
- Teaching qualification
- NESAs Accreditation currency
- Working With Children Check Employment Clearance currency
- First Aid currency (at Provide First Aid level)
- Punctuality, reliability and flexibility
- Initiative and problem-solving skills
- Good physical fitness and no physical ailments, or details of any relevant illness/injury disclosed on Application for Employment form.
- Competency in Microsoft Office applications and web-based applications (Office 365, CANVAS, OneNote, One Drive etc.)
- Desirable – knowledge of Edumate, Seesaw, Mathletics, Zoom, Distance Learning
- Evidence of COVID Vaccination status