



MP BUS SERVICE FROM/TO OAKHURST CAMPUS - 2022

The School will continue to engage Cumberland Coaches to undertake the service between the Campuses in 2022. Cumberland Coaches will receive a student bus roll which includes a photo of each student and a copy of each Application, which will be kept confidential.

DEPARTURE 8:00am – ARRIVAL 3:45pm – School Turnaround, Oakhurst Campus*

Parents are to be at the School turnaround area at the Oakhurst Campus (93 Hyatts Rd) alongside Block D by **7:50am** to provide sufficient time for their child to be seated and to ensure the bus can depart promptly at 8:00am. The bus **will not wait** for late students. The bus will return to the turnaround at approximately 3:45pm. Bus times may vary according to traffic conditions.

PARENT PARKING IN THE MORNING*

Parents with younger students will park their vehicle in the street or in the Church carpark and walk their child to the turnaround area alongside Block D. Parents with older students may utilize the School turnaround drop off area **ONLY IF** their child can make their own way to the waiting bus. **Parents ARE NOT TO PARK or leave their car in the turnaround or in any of the School parking spaces.**

PARENT PARKING & WAITING AREA IN THE AFTERNOON*

Parents will park their car in the street or in the Church carpark and will be at the turnaround **before** 3:40pm to ensure a quick and safe handover when the bus arrives by 3:45pm. **Parents ARE NOT TO STOP or park their vehicle in the turnaround but may utilize any vacant School parking spaces.**

** These arrangements may change if access to the turnaround is limited due to ongoing building works – you will be advised closer to the time if this is the case.*

SMS - BUS ABSENCES OR CHANGES – 0427 194 842

Parents are to SMS the bus **before 7:45am** if their child will be absent e.g. sick, (**do not call**). Parents are to store this number in their phone for future reference. For extended absences or changes to the bus roll, please contact the Operations Manager, Mrs Ghali, at least **3 business days** before the required change - sghali@rjas.nsw.edu.au and refer to the relevant bus reference e.g. Ricky 10 in the email.

BUS SERVICE CHARGE - \$1.65 each way (inc GST)

New families using this service from 2022 will incur a bus service charge which is reviewed annually.

OTHER CONSIDERATIONS

Primary students, **including Kindergarten students, MUST BE** able to fasten their own seat belts and manage their own School bag, limited assistance may be provided in the first two weeks of Term One.

Pre-K students can only access this bus service if they have an older sibling to assist them (or if they submitted an Enrolment Application before 15 March 2021). Whilst booster seats are not legally required on buses, the School may provide booster seats for Pre-K students to improve the fit of the seatbelt.

The Bus Roll will be checked each bus run. If a student has not arrived by the departure time in the mornings, the bus will not wait.

Occasionally children fall asleep in the afternoon and parents may be asked to enter the bus to collect their child.

REGISTERING FOR A STUDENT OPAL CARD

To assist Busways and Transport NSW in their planning of future bus routes, parents are to register their child for a Student Opal Card prior to returning this Application Form (excluding Pre-Kindergarten). This is very important as the Marsden Park Campus grows and expands into Secondary. Please select the **Marsden Park Campus** accordingly.

Confirmation that a Student Opal Card has been applied for, or a copy of a current **Student Opal Card**, will be required with this Application.

<https://apps.transport.nsw.gov.au/ssts/#/howToApply>

CODE OF CONDUCT

It is paramount to both Driver and student safety that all students exercise good behaviour whilst on the bus. The bus will have video surveillance capability and student behaviour will be monitored.

Parents are expected to familiarise themselves with the guidelines below, and the behaviour management process, and to discuss these expectations with their child/ren.

1. Students are to:
 - a. remain seated at all times unless alighting;
 - b. not eat or drink whilst on the bus;
 - c. **put their own seatbelt on** and keep it on whilst in transit (assistance is given to Pre-Kindergarten children if required);
 - d. not play with the seatbelt or other students' seats/seatbelts;
 - e. use **small talking voices** throughout the journey;
 - f. not be disruptive;
 - g. be polite and kind to fellow passengers;
 - h. ensure that any balls are secured within a bag; and
 - i. obey any instructions from the Driver or other staff members.
2. If a student displays any unsafe behaviour while the bus is in transit, the Driver may pull over to a safe place and speak to the student involved and remind him/her of the expectations. A student may be reallocated to another seat if required.
3. The Driver will email any inappropriate behaviour, incidents or concerns to the Head of Primary (Marsden Park) and the Operations Manager at the end of the shift. Video footage will be reviewed if required. The student will initially lose play privileges during part of their lunch break.
4. In the event of any subsequent incident of poor bus behaviour, the student will lose an increased amount of their lunch play privileges and the parent will be contacted by the Head of Primary (Marsden Park) and advised that any further poor bus behaviour will result in a period of exclusion from using the bus service.
5. In the event of continued poor behaviour, the Head of Primary (Marsden Park) will contact parents and advise them of the duration of an exclusion from bus travel.
6. If the misbehaviour continues beyond this exclusion period, the Principal will determine if the parent needs to make other arrangements for transporting their child to and/or from School.

Please ensure your child understands the importance of **listening to staff members** and making **appropriate behaviour choices** whilst travelling on the bus service.

2022 APPLICATION AND PERMISSION NOTE – RICKY 10

MARSDEN PARK STUDENTS DEPARTING FROM/RETURNING TO OAKHURST CAMPUS

Student Names

2022 Year Group

I give permission for my child/ren listed above to travel on this bus service on the following Term days, commencing from (please tick):

- Thursday 27 January** **Friday 28 January** **Monday 31 January**
 Other _____

(Parents of new young students are encouraged to drive them to School for the first day or two, so the students can settle into the School routine before catching the bus.)

Please tick required seats	MON	TUES	WED	THURS	FRI
Morning					
Afternoon					

Are there any days that you would not require a seat for all the children noted above (e.g. a Pre-Kindergarten sibling) or are there other comments you would like to make?

If you have a child in **Year 5 or Year 6**, do you give permission for your children to make their own way home or to OOSH from the bus stop? **Yes** **No** **Not Applicable**

- I have read and explained the Code of Conduct to the children listed above and they understand and agree to abide by the Code. I understand that their position on the bus may be suspended or withdrawn for serious breaches or ongoing poor behaviour.
- I understand that children are expected to be able to fasten their own seatbelt and manage their own School bag (excluding Pre-K).
- I understand the parking arrangements outlined in this Application and agree to comply.
- Attached is a copy of the relevant Student Opal Card/s and/or I have made an online application **(not required for Pre-K)**.

Parent Name: _____

Signature: _____

Date: _____

EMERGENCY CONSIDERATIONS

Best contact in case of an emergency

Name: _____

Phone #: _____

Alternate contact in case of an emergency

Name: _____

Phone #: _____

Please note any **medical condition** of which the Driver will need to be aware of:

a) Relevant child's name (if applicable):

Diabetic Epileptic Asthma (must carry own puffer)

Other: _____

b) Relevant child's name (if applicable):

Diabetic Epileptic Asthma (must carry own puffer)

Other: _____

PLEASE RETURN BEFORE FRIDAY 29 OCTOBER 2021

Priority is given to existing users provided the permission note is returned by the due date.

Please return the completed Application (pages 3 & 4) together with a copy of your child/rens Student Opal Card and/or Student Opal Card application to:

Mrs Stephanie Ghali, Operations Manager, Richard Johnson Anglican School
93 Hyatts Road, OAKHURST NSW 2761

Or email a scanned copy to sghali@rias.nsw.edu.au

Please note the School reserves the right to charge a fee, change and/or suspend the provision of the bus service in accordance with the School's requirements.